#### **ERMS IRB Module is Live!**

All human subjects research submissions are now being processed in the ERMS-IRB Module.

- Need help with your first submission? Schedule a concierge appointment and we will walk you through the entire process. Concierge Services Request
- **REMINDER:** An item is not submitted to the IRB Office until you click "**Submit**" on the left-hand side of the main study screen.
- Check out the Help Center within the application for quick guides and FAQs.



For more information, check the <u>ERMS</u> information page, where you can find resources on all ERMS modules as well as view the <u>slides</u> or <u>presentation</u> from our recent ERMS–IRB Town Hall. Questions about ERMS-IRB and the transition can be sent to <u>IRB@uthscsa.edu</u>.

# **Enterprise Research Management System (ERMS) temporary outages.**

### • Wednesday, December 20

To allow time for routine, scheduled maintenance, there will be a temporary outage for all ERMS modules Wednesday, December 20, beginning at 5:00 PM. Normal maintenance occurs over the weekend, however in this case the schedule is moved up to avoid conflict with the Holiday weekend.

During the outage window, any ERMS- users logging in to the system will see a maintenance page notification. The application will return to service by start of business on Thursday, December 21.

## Resources to support the use of ERMS Modules include:

**ERMS** website

### **ERMS Quick Overview**

If you need additional assistance logging in or accessing ERMS, please contact VPR-IT at <a href="mailto:vpr-it@uthscsa.edu">vpr-it@uthscsa.edu</a> or 210-450-6666.

\*Note: Suggested browsers are Chrome, Firefox, or Safari 15+ to access links. If still unable to access link, verify your browser is updated and/or clear the browser cache.