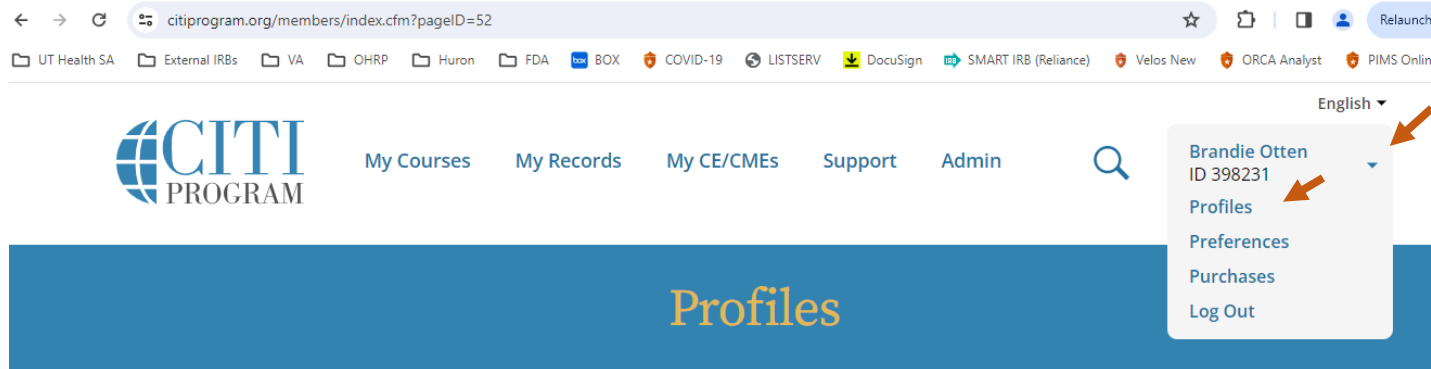


Quick Guide – Update CITI Affiliation

1. Select “drop down arrow” by your username.
2. Select “Profiles”.
3. Select “Edit Profile”.



The screenshot shows the CITI Program website interface. At the top, there is a navigation bar with the CITI PROGRAM logo on the left and several menu items: My Courses, My Records, My CE/CMEs, Support, and Admin. A search icon is also present. On the right side of the navigation bar, there is a user profile dropdown menu. The dropdown menu is open, showing the user's name "Brandie Otten" and ID "ID 398231". Below this, there are several options: Profiles, Preferences, Purchases, and Log Out. An orange arrow points to the dropdown arrow next to the user's name, and another orange arrow points to the "Profiles" option.

Member Profile

Your member profile for the CITI Program includes additional fields and preferences not shown here. For more information, please [view or edit](#) your member profile.

Member ID	398231
Username	brandie1973
Password
First Name	Brandie
Last Name	Otten
Preferred Email	otten@uthsca.edu

[Edit Profile](#)

4. Update preferred email with your “uthscsa.edu” address.
5. Select “Update”.

Your preferred email address *

Please verify your preferred email address *

Your secondary email address

Please verify your secondary email address

Country of Residence